|  |
| --- |
| **Name of project** |
|
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **COR number:**  | **COR date:**  |
| **Originator:**  | **Design team owner:**  |
| **To:**  |
| **Response required by:**  |
| **Title:**  |
|  |   |   |   |   |   |   |   |   |   |  |  |  |  |  |  |
| **Section 1 - Description of change** |
| **Detailed description of change:**  |
| **Originator of change:** | **Origin of change:** |
|  | Client |  |  |  |  | Client change |  |  |  |
|  | Project manager |  |  |  |  | Design development |  |  |  |
|  | Contractor |  |  |  |  | Site condition requirement |  |  |  |
|  | Consultant  |  |  |  |  | Statutory authority’s requirements |  |  |  |
|  |  |  |  |  |  | Value engineering |  |  |  |
|  |  |  |  |  |  | Scope gap |  |  |  |
|  |  |  |  |  |  | Other |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
| **Section 2 - Implications** |
| **Design impact:**  |
| **Programme impact:** |
| **Cost impact:**  |
|  |
| **Cost is:** | 1. Estimated cost, or
 |  |  |  | **Cost breakdown:** |  |  |
|  | 1. Firm cost
 |  |  |  | Design / Consultant costs |  |  |
|  |  |  |  |  | Construction and/or supply costs |  |  |
|  | Other costs |  |  |
|  |  |  |  |  | Value engineering saving |  |  |
| **Currency** |  |  | **Total cost** |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| **Section 3 – Supporting information** |
|  |
|  |  |  |  |  |  |  |  |
| **Section 4 – Response / approval** |
|  | **Approver:** | **Date:** |  | **Signature:** | **Circle:** |  |
| **1.** | **Client** |  |  |  | **R** | **A** | **G** |  |
| **2.** | **Project manager** |  |  |  | **R** | **A** | **G** |  |
|  |  |  |  |  |  |  |  |  |
| **Key:** |
| **Red** | **Rejected** |
| **Amber** | **Approved with comments** (attach comments) |
| **Green** | **Approved** |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Distribution** |
| **Issued to:** |  |
| **Copied to:** |  |